

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS  
BUILDING OFFICIAL CERTIFICATION COMMITTEE**

**January 8, 2014**  
**@ Sturbridge Public Safety Building**  
**Sturbridge, MA**

**MEMBERS**

	<u>PRESENT</u>	<u>ABSENT</u>
Jeff Richards Chairman	- Massachusetts Building Commissioner's Association, Weymouth <input checked="" type="checkbox"/>	<input type="checkbox"/>
Donald R. Torrico Vice Chairman	- Building Officials of Western Massachusetts Member, Lee <input type="checkbox"/>	<input checked="" type="checkbox"/>
Michael Clancy	- Southeastern Building Official's Association, Hingham <input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Clemente	- Member At Large, Andover <input checked="" type="checkbox"/>	<input type="checkbox"/>
Bonnie Weeks	- Member At Large, Amherst <input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrew Bobola	- Member At Large, Mattapoissett <input type="checkbox"/>	<input checked="" type="checkbox"/>
Roger Fuller	- Massachusetts Municipal Association Representative <input checked="" type="checkbox"/>	<input type="checkbox"/>
Peter McLaughlin	- Member from Academia <input checked="" type="checkbox"/>	<input type="checkbox"/>
Bill Horrocks	- BBRS Representative <input type="checkbox"/>	<input checked="" type="checkbox"/>

The purpose of the meeting was to review applications for certification, applications for continuing education credit, and general business matters.

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
<b>Meeting Minutes December 11, 2013</b>			A	RF	CC
Bonnie Weeks abstain					
<b>Application for Certification:</b>					
Moberg, Tommy <b>BO-1878</b>	Town of Sudbury	Local Certification Quals Approved 10/3/2012 20.5 CEU's	A	BW	PM
<b>Examination Approvals:</b>					
Copies of resumes provided today					
Bargoot, Al	City of Somerville	Qualifications <b>I of B</b> Local Certification 3/16/2000 27.5 CEU's	A	RF	BW
Brillo, Joseph	No Affiliation	Qualifications Local and/ or I of B	DENY	CC	MC
Buonopane, David	No Affiliation	Qualifications <b>Local</b> and/ or I of B	A	PM	MC

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
Cottam, John	Town of Saugus	Qualifications Local and/or I of B <i>NERF to be ACK today <del>12/11/2013</del> 1/8/2013</i> <i>12/11/13 - Additional information required for dates on supervisory experience</i> <i>12/24/13 Additional information received</i>	DENY	RF	CC
Rooney, Thomas	No Affiliation	Qualifications Local and/or <b>I of B</b>	A	BW	PM
Torra, Anthony	No Affiliation	Qualifications Local and/or <b>I of B</b>	A	PM	RF
Tuccinardi, Leo	No Affiliation	Qualifications Local and/or <b>I of B</b>  <i>9/4/2013 - denied qualifications</i>	A	PM	BW

### New Employee Report Forms:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

Aldenberg, Robert	Town of Boxford	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 12/16/2013 I of B Certification 11/12/1992 28 CEU's	ACK	BW	PM
Burlingame, Nelson	Town of Uxbridge	Acknowledge NERF <b>Building Commissioner</b> Appointed 4/18/2011 I of B Certification 4/7/2010 75 CEU's ✓ Signed by Sean Hendricks, Town Manager - Town Manager hires building official not voted in by Board of Selectmen - was sworn in by Town Clerk - phone call verifying 1/2/13	ACK	PM	MC
Cottam, John	Town of Saugus	Acknowledge NERF <b>Local Inspector</b> Appointed 11/6/2013 <i>Review Qualifications today <del>12/11/2013</del> 1/8/2014</i> <b>Qualifications denied</b>	DENY	CC	MC
Fabrizio, George	Town of Randolph	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 3/23/2012 I of B Certification 5/4/2010 41.5 CEU's	ACK	BW	MC
Kolodziej, Paul	City of Peabody	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 12/16/2013 Local Certification 2/4/2009 Quals approved 12/12/2006 38 CEU's	ACK	PM	RF

NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
Lane, III, George	City of Everett	Acknowledge NERF <b>Local Inspector</b> Appointed 7/15/2013 Local Certification 9/1/2010 26 CEU's	ACK	BW	CC
Robidoux, Mark	Town of Southborough	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 10/29/2013 I of B Certification 10/5/2011 34 CEU's	ACK	BW	MC
Santos, John	Town of Seekonk	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 12/4/2013 I of B Certification 1/5/2011 52 CEU's	ACK	BW	CC
White, Kristian	Town of Walpole	Acknowledge NERF <b>Local Inspector</b> Appointed 12/9/2013 Quals approved 6/5/2013 ✓ NERF signed by Michael Boynton, Town Administrator, hiring authority - phone call received 1/2/13, there is no vote by Board of Selectmen	ACK	MC	BW
Wingard, Thomas	Town of Eastham	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 10/21/2013 I of B Certification 12/8/2004 88 CEU's ✓ NERF signed by Sheila Vanderhoef, Town Admin, she underlined 'Appointing Authority' letter sent request copy of vote - no response as of 1/7/2013 Letter received 1/14/14.	ACK	MC	CC

### Extension Requests to be Certified:

Footnote:

**R7.1.7.4.1 Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **'January 1, 2008'**

Dunn, James	Town of Oak Bluffs	Extension for Local Inspector (3 <sup>rd</sup> extension) Appointed 12/15/2011 6 months 6/30/2012 12 months 12/30/2012 Quals approved 11/20/2007 48 CEU's  Extension through 6/30/2013 Extension through 12/31/2013	A  6 MOS  THROUGH 6/30/2014	MC	BW
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NAME	CITY / TOWN	ACTION TO BE TAKEN	Approve / Deny	M	S/M
		Failed B1 11/20/2008, 6/30/2012 Passed B1 12/15/2012 Failed B2 6/13/2013, 8/6/2013			
LaBoffa, Bruce	City of Worcester	Extension for Local Inspector (3 <sup>rd</sup> Extension) Appointed 11/14/2011 6 months 5/31/2012 12 months 11/30/2012 Quals approved 12/7/2011 32 CEU's  Extension through 5/31/2013 Extension through 11/30/2013  Failed 1A 10/16/2012, 4/16/2013 Passed 1A 4/19/2013 Failed 1B 11/1/2013	A  6 MOS from today THROUGH 7/31/2014	PM	MC

**Extension Requests for Continuing Education:**

None

**New Business:**

None

## Hearings:

### FOOTNOTE:

**R7.4.1.4 Decisions and discipline of certification holders.** The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

Baiardi, Charlene	Town of Goshen/Worth ington	BOCC-12-2013 Deny Extension Request - did not apply or take exam within the first 6 months Appointed 1/23/2012 6 months 7/31/2012 18 months 7/31/2013 Quals approved 8/8/2006 Local Certification 3/4/2008 24 CEU's  Passed L/M 8/14/2013	A  6 MOS from today  THROUGH 3/31/2014	CC	BW
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### STATE BUILDING OFFICIAL CERTIFICATION COMMITTEE HEARING

DATE: January 8, 2014

BOCC 12-2013

On January 8, 2014, a hearing for **Charlene Baiardi**, Town of Goshen was held in Sturbridge before members of the State Building Official Certification Committee to review the request for an extension of time to complete the required exams for certification as an *Inspector of Buildings / Building Commissioner* as detailed in 780 CMR R7.1.7.4.3.

### Synopsis of Testimony

The chairman of the Committee called the hearing to order. The facts of the case were read into the record Ms. Baiardi was in violation of R7.1.7.2.2 "Conditional appointments... 2. Within the first six months of employment the conditional appointee shall make application to take the examination(s) required for the appropriate category of certification..." Ms. Charlene Baiardi was present to offer testimony.

Ms. Baiardi said there was miscommunication as to what her appointment date was to the position of Inspector of Buildings for the Town of Goshen. She also thought she has 18 months to pass the exams and did not required to take an exam within the first six months. The Legal/Management exam was passed August 14, 2013 but was not able to pass the Technology exam taken September 30, 2013. Ms. Baiardi is also the Inspector of Buildings in the Town of Worthington and the Local Inspector for the Town of South Hadley working partime in all locations.

Ms. Baiardi also stated she has been dealing with family medical issues and dealing with issues with a prior employer.

### Decision

Following testimony, on a **Motion** by Chris Clemente and **Seconded** by Bonnie Weeks it was voted to acknowledge the appointment date of March 23, 2012 to the position of Inspector of Buildings for the Town of Goshen and to grant a 1<sup>st</sup> extension through March 31, 2014.

On a **Motion** by Peter McLaughlin and **Seconded** by Bonnie Weeks it was voted to acknowledge the *New Employee Report Form* submitted for the appointment to Inspector of Buildings for the Town of Worthington.

Name	Date	Course Description	CEU's	Cat	Course Number
		<b>Approved Motion By: BW Second Motion By: CC</b> (* Courses previously approved			
MetroWest	12/10/2013	780 CMR 901.2.1 Tier One Construction Documents and Foundation Fundamentals	3.0	1	<b>MW-1213</b>
SEMBOA	12/11/2013	BBRS & Associates Updates	2.0	2	<b>SE-1213</b>
Dan Williams	11/9/2013	12 Hour CSL Continuing Education Program @ Home Prep	10.0	1	<b>C-2233*</b>
Peter DePesa	12/11/2013	Spray Polyurethane Foam & other Insulations Options	4.5	1	<b>C-2392</b>
Thomas Quinn Michelle Mase Brian Gingras	12/9/2013	Stretch Energy Code - listening session public dialogue for next iteration of Stretch Energy Code, Green Communities. DOER	1.5	2	<b>C-2393</b>
Keith Fox	12/4/2013	2013 California Electrical Code Analysis - Review of the 2012 NEC changes	8.0	2	<b>C-2394</b>
District 8	11/13/2013	Posting Structures, MGL 143	1.0	2	<b>D8-1113</b>
	12/10/2013	110 Inspections	1.0	2	<b>D8-1213</b>
MBCIA	12/19/2013	Roundtable	2.0	2	<b>MB-1213</b>
BOWM	7/17/2013	Basic First Aid & CPR	3.0	1	<b>WM-0713</b>
	9/18/2013	Polyurethane Foam Spray Insulation	2.0	1	<b>WM-0913</b>
	10/16/2013	Commercial Plan Review & Inspections w/ CodeRed Consultants	2.0	1	<b>WM-1013</b>
	11/20/2013	Sprinkler System Acceptance & Inspections w/ DFS	2.0	1	<b>WM-1113</b>
	12/11/2013	DCR - Flood Insurance Rate Maps & Floodplain Construction	2.5	1	<b>WM-1213a</b>
	12/18/2013	Proposed Changes to 780 CMR chapters 1 & 34	2.0	1	<b>WM-1213b</b>
David Holmes	12/30/2013	FEMA IS-00800.b	3.0	1	<b>C-1688*</b>
	12/20/2013	FEMA IS-00100.b	3.0	1	<b>C-1688*</b>
	12/23/2013	FEMA IS-00200.b	3.0	1	<b>C-1688*</b>
	12/23/2013	FEMA IS-00700.a	3.0	1	<b>C-1688*</b>
Michael Flynn	6/5/2013	8 Hour Hazwopper Refresher	7.0	1	<b>C-2212*</b>
	8/2/2012	OSHA 30	10.0	1	<b>C-1933*</b>
	1/5/2014	Florida CEU's	20.0	1	<b>C-1873*</b>
Thomas Gatzunis	12/19/2013	Resource Management System - Basic (RMS-Basic) Training MEMA	3.0	1	<b>C-2395</b>
	12/19/2013	Resource Management System - Systems Administrator (RMS-SA) Training MEMA	1.0	1	<b>C-2396</b>

#### Additional Business:

Vote New Chairman and Vice-Chairman

Next meeting scheduled for **February 5, 2014, Sturbridge Public Safety Building, Sturbridge, MA**